

DVDMS

(Ministry of Health & Family

Welfare (Govt. of India))

User Manual for NLEP



CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING

(A Scientific Society of Ministry of Electronics and Information Technology, Govt. of India)

Anusandhan Bhawan

201307, District Gautam Budh Nagar (Uttar Pradesh) Tel.: 0120 – 3063311–13, Fax: 0120
–3063317

Website: www.cdac.in

This is a controlled document. Unauthorized access, copying and replication are prohibited.

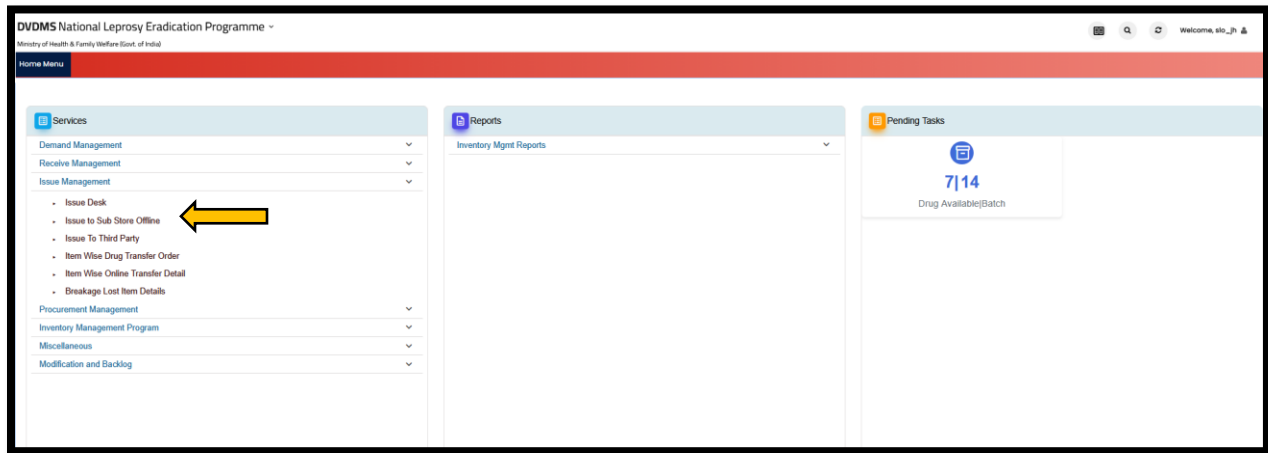
This document must not be copied in whole or part by any means, without the written authorization of Competent Authority, C-DAC, N

Issue To Sub Store Offline

This process is used to record drugs issued or dispatched to district drug store in DVDMS, without any request received from sub stores through DVDMS.

Step-1: Login with valid credentials.

Step-2: Click on “Issue to Sub Store Offline” under “Issue” menu.



Step-3: Select the Issue Date, Warehouse Type, Indenting Warehouse, and Programme Name and write 1st three letters of the item.

The screenshot shows the 'Issue To Substore Offline' form. The form includes fields for Warehouse Name (SLO Jharkhand), Warehouse Type (DLO), Indenting Warehouse (DLO Bokaro), Issue Date (18-Mar-2026), and Programme Name (NLEP). The 'New Demand' section shows the 'Select Item' dropdown with 'Clofazimine 100 mg [8P]' selected. The 'Approval Details' section shows the 'Approved By' and 'Verified By' fields. The 'Receive Details' section shows the 'Received By' field. The 'Transporter Details' section is at the bottom. A yellow arrow points to the 'Issue' button at the bottom right.

Step-4: Select “Batch No. and fill Req. Qty, Issue Qty and Remarks” and Click on “Issue” Button.

